Where do I start?

- Begin by replacing all acronyms with terms civilians will understand.
- Include numbers #, money figures $, and percentages % with each bullet. Numbers help show your successes.
- Go to https://www.vets.gov/employment/job-seekers/skills-translator. This site shows how to transfer skills from your MOS into civilian terms.

Example: Officer

Replace: "OIC for 2d MarDiv G-3, planning and executing all logistics for operations conducted in our AOR. Supervised staff of 15 people. Planned and coordinated operations conducted by various subordinate units within our division."

Example: Enlisted


More questions? Make an appointment with Andrew Skaggs in Career Services
dixie.joinhandshake.com or 435.652.7737